



Hudson Scenic Studio
130 Fernbrook Street
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JOB POSTING

Job Title: Associate Production Manager

Hudson Scenic Studio is one of the most successful providers of custom scenic fabrication, automation and painted drops servicing the live entertainment industry. To learn more about the company, please visit our website www.hudsonscenic.com. Location: Yonkers, NY.

The Associate Production Manager reports to the Lead Production Manager and is responsible for managing projects in the production phase with a focus on fabrication and logistics.

Key Responsibilities:

- Manage multiple shows through the shop; oversee fabrication to ensure shows are built on schedule and within budget
- Identify, communicate and schedule resource needs for individual projects
- Prepare fabrication calendars to communicate milestones
- Coordinate with engineering department to integrate drawings onto the floor
- Manage multiple departments comprised of union and non-union labor
- Monitor quality control
- Plan and allocate physical space (both short- and long-term), in coordination with all departments
- Coordinate load out schedules, balancing client needs with trucking and warehouse resources
- Spearhead CNC router improvements & manage education of that department

Preferred Qualifications:

- Minimum of 5+ years in commercial theatre or entertainment industry experience including supervisory experience and/or MFA
- Experience working with IA contracts for stagehand and scenic art labor
- Ability to read technical drawings and navigate AutoCAD; proficient in Microsoft Office programs and Google G Suite
- Strong understanding of scenic construction and automation
- Familiarity with trucking logistics
- Ability to effectively prioritize, execute, and problem solve in a high pressure environment and work efficiently within given time constraints; highly organized
- Ability to communicate ideas clearly
- Self-motivated; team oriented and highly collaborative work style
- Experience developing and implementing Health and Safety initiatives
- Familiarity with automated tooling, such as CNC Lathes, Routers and Mills

We offer a competitive salary and excellent benefit package. Hudson Scenic Studio is an equal opportunity employer.